



no starch press

F O U N D A T I O N

MINUTES TO THE NO STARCH PRESS FOUNDATION (“Foundation”) Board Meeting

Via electronic video telecommunications held October 14, 2021 at 11:00 AM PDT

In Attendance (alphabetical)

Board: Laura Eise
Lee Felsenstein
Garrett Gee (“G”)
Allison Miller (“Ally”)
William Pollock (“Bill”)

Interim Secretary Vicki Friedberg

Invited Guest Russell Rogers, Co-Chair Mentorship Committee

Observer Catherine Shiang

Absent
Board: Edward Chen (“Ed”)

Chair, Mr. William Pollock, called the meeting to order at 11:02 AM PDT.

I. Roll Call: Chair noted presence or absence of Board members and presence of interim secretary, observer, and invited guest.

II. Quorum of a majority of the Board members present was noted by Chair pursuant to the By-Laws Paragraph 4.16.

III. Chair circulated the October 14, 2021 Agenda. Upon review, Board moved, seconded, and unanimously approved by the quorum of the Board to the use of the October 14, 2021 Agenda as a guideline for the Board meeting.

IV. Chair circulated the September 9, 2021 Board Meeting Minutes and the October 3, 2021 Special Board Meeting Minutes reviewed, discussed, and the Board moved, seconded, and unanimously ratified such minutes to be certified by the interim secretary.

V. Board Business:

- a. The Chair motioned the Board to ratify the nomination and election on September 15, 2021 of Mr. Garrett H. Gee by Unanimous Written Consent of the Board as per Section 4.8(b) of the Foundation's By-Laws. The Chair noted Mr. Gee recused and refrained from any action related to such motion. Board moved, seconded, and unanimously ratified the nomination and election on September 15, 2021 of Mr. Garrett H. Gee by Unanimous Written Consent of the Board as per Section 4.8(b) of the Foundation's By-Laws. The Interim Secretary was further notified that Mr. Gee preferred notation of his name as Mr. Garrett Gee.
- b. The Chair motioned the Board to ratify the nomination and election on September 15, 2021 of Garrett H. Gee by Unanimous Written Consent to the office of Treasurer of the Foundation as per Section 6.2 of the Foundation's By-Laws. The Chair noted Mr. Gee recused and refrained from any action related to such motion. Board moved, seconded, and unanimously ratified such nomination and election of September 15, 2021 of Mr. Gee by Unanimous Written Consent of the Board to the office of Treasurer of the Foundation as per Section 6.2 of the Foundation's By-Laws and directed proper notification to the Attorney General's office of such.
- c. The Chair invited Ms. Laura Eise, Board member and member to the Programming Committee, to report on the Programming Committee in substitution of Mr. Edward Chen, Co-Chair of the Programming Committee. Attached to the Agenda were minutes of the September 20, 2021 Programming Committee Meeting for Board reference. Chair further invited Ms. Eise to note to the Board the process of grant application review and the next steps for grant application review. Ms. Eise reported that the Programming Committee had contacted 10 of 26 shortlisted grant applicants. Of these, two were presented as possible recommendations: Safe Haven STEM Academy - #41 and SigInt (Signals Intelligence) for the Masses - #16 and one as a tentative recommendation pending further follow up: Freebie 5G - #21. After due discussion, it was agreed that further information was needed about all three projects. Mr. Felsenstein expressed interest and direction from the Board to contact two of the applicants directly as a member of the Mentorship Committee.
- d. The Chair invited Ms. Allison Miller and Mr. Russell Rogers, Interim Co-Chair and Co-Chair of the Mentorship Committee, to report on the Mentorship Committee as to the following:
 - i. Grant application review process;
 - ii. Grant applicants contacted and feedback of such applicants as to the Foundation's requirements for further Foundation improvements;
 - iii. Grant applicants recommended, and reasonings for such recommendations.

Mr. Rogers reported that the Mentorship Committee was particularly interested in two projects: High School/High Tech - #92 and ScaleDown - #103.

Mr. Rogers further noted that this committee currently had only 2 members for the work at hand. Mr. Rogers did note he had reached out to a number of potential mentors and planned to continue recruitment for mentors to join the Mentorship Committee. The Chair noted that Mr. Chris Heuer was and has been a member and Mr. Felsenstein was eager to be of support and join the committee. Mr. Felsenstein further stated that he had made known as of the July 2021 Board Meeting that he was eager to work with the Mentorship Committee and to be a mentor but had not been contacted.

- e. The Chair noted that Mr. Garrett Gee, as Treasurer, would report on the financial status of the Foundation in the next ensuing Board meeting but presently the Chair reported on the financial status of the Foundation. Attached to this Agenda was the Foundation investment account statement with Fidelity for the period of September 1-30, 2021, showing a balance of \$1,477,977.78, and noting the passive investment decrease of \$69,522.73 and donations of \$737.43; and First Republic statement for September 1-30, 2021 showing a balance of \$144,814.49.
- f. The Chair, and as Chair of the Fund Raising Committee, reported on the status of fund raising activities from September 10 to October 14, 2021: Directly, through third parties, and through the Foundation website for a total of \$4,784.91.
 - i. The itemized grants received for September and October 2021, in the order from generous to most generous:
 - (a) \$5.00 – Jason Turner
 - (b) \$4,779.91 – PayPal Giving Fund (Humble Bundle)
- g. The Chair thanked and requested all Board Members to continue to support outreach for committee members to the Mentorship Committee, mentors to support the 2021 Grant applications review process and mentor process, and to continue the review of the 2021 grant process. Additionally, the Chair reminded Board members of the November 15 deadline to approve and announce all final grant recipients and encouraged the Committees to make timely final grant recommendations. The Chair further requested the Board to continue to record their volunteer hours, which must be reported on the Form 990 each year.

VI. Adjournment: The next regular Board Meeting is to be held via Zoom at 11 AM PST on November 11, 2021. Chair noted no further business and Board motioned, seconded, and approved to adjourn. The meeting was duly adjourned at 11:44 AM PDT.

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FOUNDATION

CERTIFICATE
CORPORATE SECRETARY

I, VICKI FRIEDBERG in accordance with California Corporations Code §7215, do hereby certify that I am the duly elected and qualified INTERIM Corporate Secretary and keeper of the records and corporate seal of The No Starch Press Foundation ("Foundation"), and that the following is a true and correct copy of the MINUTES of the October 14, 2021 dated Board Meeting is duly approved by the Board of Directors of the Foundation.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Corporate Secretary and have caused the corporate seal of said corporation to be affixed hereto.

Vicki Friedberg
VICKI FRIEDBERG,
Interim Corporate Secretary

Date: November 11, 2021