



no starch press

F O U N D A T I O N

MINUTES TO THE NO STARCH PRESS FOUNDATION (“Foundation”) Board Meeting
Via electronic video telecommunications held December 9, 2021 at 11:00 AM PST

In Attendance (alphabetical):

Board

Edward Chen (“Ed”)
Laura Eise
Lee Felsenstein
Garrett Gee (“G”)
William Pollock (“Bill”)

Interim Secretary

Vicki Friedberg

Observer

Catherine Shiang

Chair, Mr. William Pollock, called the meeting to order at 11:03 AM PST.

- I. Roll Call: Chair noted presence of Board members, interim secretary, and observer.
- II. Quorum of a majority of the Board members present was noted by Chair pursuant to the By-Laws Paragraph 4.16.
- III. Chair noted all participants had both clear audio and visual for this Board meeting conducted by electronic video screen communication pursuant to California Corporations Code Section 307(a)(6).
- IV. Chair circulated the December 9, 2021 Agenda. Upon review, Board moved, seconded, and unanimously approved by the quorum of the Board to the use of the December 9, 2021 Agenda as a guideline for the Board meeting.
- V. Chair circulated the November 11, 2021 Board Meeting Minutes to review, discuss, and amend if needed. Board reviewed, discussed, and amended items VI(h)(ii) and VI(h)(vii) to correct the instructions for accessing Board Minutes and the Conflict of Interest Declaration as required to be executed by all members of the Board. Board, subsequently, moved, seconded, and ratified the amended minutes with such corrections to be made, as made herein, and to be certified by the Interim Secretary.

VI. Board Business:

- a. The Chair invited Mr. Ed Chen, Board member and Co-Chair of the Programming Committee, to report on the Programming Committee. Mr. Chen thanked the members of the Programming and Mentorship Committees for their hard work during the 2021 grant cycle. In addition to the recipients conditionally approved by the Board at the November 11, 2021 Board Meeting, Mr. Chen, on behalf of the Programming Committee recommended the following grant recipients to be conditionally approved, in the interest of time, but would require further information from the grant recipients and discussion with the Programming Committee:
 - i. #27 Adversarial Machine Learning Capture the Flag - \$10,000
 - ii. #83 ML Datasets for Automated Trash Identification - \$10,000
 - iii. #72 Metro Warriors STEM Robotics - \$5,100
- b. The Board discussed and conditionally approved these additional Three (3) grant recipients as described above pending further work by the Programming Committee.
- c. The Chair invited Mr. Lee Felsenstein to report on the Mentorship Committee. Mr. Felsenstein reported that a Mentorship Committee meeting would be scheduled for the week of December 13, 2021 at which they would be reviewing the matches of mentors and mentees, the criteria for recruitment of and outreach to new potential mentors, and the ways mentees are to be supported.
- d. The Chair invited Mr. Garrett Gee as Treasurer to report on the financial status of the Foundation. Attached to the Agenda was the Foundation investment account statement with Fidelity for the period of November 1-30, 2021, showing a balance of \$1,544,352.43, and noting the passive investment decrease of \$8,101.92 and donations of \$16,147.84; and First Republic statement for November 1-30, 2021 showing a balance of \$145,341.57. Mr. Gee noted that the Foundation accounts continued to be financially sound.
- e. The Chair and as Chair of the Fund Raising Committee, reported on the status of fund raising activities from November 11 to December 9, 2021: Directly, through third parties, and through the Foundation website for a total of \$2,296.50. The itemized grants received for November 11 through December 9, 2021, in the order from generous to most generous:
 - i. \$11.08 – Amazon Smile
 - ii. \$16.00 – Network for Good
 - iii. \$500.00 – Benevity Fund
 - iv. \$1,769.42 – PayPal Giving Fund (Humble Bundle)

The Chair further noted that a Humble Bundle fundraiser was underway and would be reported on at the January meeting.

- e. The attached IRS Form 990 Tax Year 2020 was timely filed on November 15, 2021. This form was amended and such amendments were approved by the Board on November 11, 2021. The Chair sought ratification by the Board of this timely filing of IRS Form 990 Tax Year 2020 as such. The Board motioned, seconded, and ratified such timely filing of the IRS Form 990 Tax Year 2020.
- f. The Chair thanked each Board member individually, the Programing and Mentorship Committees Co Chair and leadership, the Committee volunteers; Ms. Vicki Friedberg for her work with the 2019 grant recipients, especially as Interim Secretary; and Ms. Catherine Shiang for her donation of \$34,000 in legal fees and her volunteerism with the 2020 grant recipients.
- g. The Chair asked for the Board's continued support in recruiting various Committee members.
- h. Mr. Felsenstein and the Board heartily thanked the Chair, William Pollock, for his tireless efforts.

VII. Adjournment: The next regular Board Meeting is to be held via electronic telecommunications at 11 AM PST on January 13, 2022. Chair noted no further business and the Board motioned, seconded, and approved to adjourn. Meeting was duly adjourned at 11:32 AM PST.

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FOUNDATION

CERTIFICATE
CORPORATE SECRETARY

I, VICKI FRIEDBERG in accordance with California Corporations Code §7215, do hereby certify that I am the duly elected and qualified INTERIM Corporate Secretary and keeper of the records and corporate seal of The No Starch Press Foundation ("Foundation"), and that the following is a true and correct copy of the MINUTES of the December 9, 2021 dated Board Meeting is duly approved by the Board of Directors of the Foundation.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Corporate Secretary and have caused the corporate seal of said corporation to be affixed hereto.


VICKI FRIEDBERG,

Interim Corporate Secretary

Date: 